

Request to change examiners

Higher Education Ordinance 6 Ch. 22 §:

If there are no special circumstances, a student who has failed to pass two exams covering the same course or module of a course has the right to request that a new examiner be appointed.

A request to change examiners (according to Higher Education Ordinance 6 Ch. 22 §) should be submitted to the head of department. A rejected request cannot be appealed.

(From Guidelines for First and Second Cycle Examinations at University West)

This request is valid for one scheduled examination only.

Name	National Insurance/Social Security Number (YRMMDD-XXXX)
Telephone nr /mobile nr	E-mail address to which decision will be sent

Information about the course and examiner

Course title	Course code	Credits
Programme		
Department		
Examiner		
Date of examination – 1 st attempt – and module (for example, exam taken, task submitted)		
Date of examination – 2 nd attempt – and module (for example, exam taken, task submitted)		
Date for next opportunity to take the exam (for which this application is being submitted)		
Further information:		

This application should be sent to:

Registrar's Office Högskolan Väst

461 86 Trollhättan

or mailed to registrator@hv.se at least two weeks prior to the date of the examination

Please note! Documents that are sent to University West are public property and can be shared if requested. Once a decision has been taken, documents are archived.